



# MAHATMA GANDHI INSTITUTE OF TECHNOLOGY

Chaitanya Bharathi (P.O), Gandipet, Hyderabad -075.

## Student Transport Section

Date: 25.08.2021

### CIRCULAR

#### Instructions to the students:

1. All the students should arrive at the boarding point **5 Minutes before the scheduled time**, chasing or forcing the driver to stop the bus is not permitted. Be courteous to your bus driver.
2. Students who are availing College Transportation should board at Bus-bay at scheduled time i.e 04.25 PM only.
3. Must possess Identity Card and show the same to the faculty in-charge/driver on demand.
4. Ragging and indecent behavior is strictly prohibited.
5. Avoid any loud or disruptive sounds that could distract the bus driver.
6. Boys and girls must occupy separate seats.
7. Arguing with faculty in-charge / driver leads to the cancellation of the transport facility. If any suggestions / complaints, they must give in writing to Transport I/c, MGIT only.
8. In case of breakdown of the bus, student must follow the instructions of the in-charge/ driver or should make their own arrangement if alternative arrangement is not provided.
9. Do not run and play while waiting for the bus to arrive.

**Note:** The student must follow the above instructions carefully and co-operate with the staff in charge/driver for smooth operation of the buses, failing which, the transport facility will be withdrawn and in such cases, the transport fee is neither refunded nor adjusted.

  
Transport I/c

Copy to:

1. Account Officer
2. Circulation in all MGIT Student buses
3. Notice boards
4. MGIT website

  
PRINCIPAL

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Chaitanya Bharathi P O,  
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