

MAHATMA GANDHI INSTITUTE OF TECHNOLOGY  
DEPARTMENT OF CSE

Circular

Date: 01.04.2009

Dear Students,

This is to inform the students of B.Tech IV / IV (SEM – II) CSE – I & II that they have to submit the completed project reports (4 Copies) to the department on or before 6<sup>th</sup> April 2009 without fail.

Without the project reports they are not allowed to appear for that final project viva voce.

Students are requested to go through the following guide lines.

**Size and copies:**

The Report should be submitted in A4 size paper and 4 copies are required to be submitted

1. Project Incharge
2. Internal Guide
3. Central Library
4. PERSONAL copy

duly signed by the respective guides and Head of the Dept in the form of a hard copy and two soft copies in the form of CD/ DVD.

Soft copy should contain

1. Documentation
2. Executable And Supporting files
3. Power Point Presentation

**Paper, Typing & Format:**

Bond paper should be used for the preparation of the Project Report. Typing should be done on the 12 font size letter, Times New Roman. The lay-out should provide 1 ½ inch on the left side, 1 inch on top and bottom 1 inch on the right side. Fresh Para should commence after five spaces. Double spacing shall be provided throughout the Report. The page number shall be indicated at the Bottom middle of the each page.

**Binding :**

All CSE Final year students' Project report should be bound with Light Grey in Color. The side bound should be labeled with B.Tech IV/ IV CSE April 2009.

**Important Note:**

All the students are requested to install the required software to present the execution before the external examiner at least three days in advance on the selected systems in the Department.

**Last date for submitting the final project report with binding is 6<sup>th</sup> April 2009.**

Reports submitted after the due date will not be considered for this term of examinations.

(C. R. K. Reddy)  
HoD, CSE