

MAHATMA GANDHI INSTITUTE OF TECHNOLOGY

Gandipet, Chaitanya Bharathi P.O., Hyderabad – 500 075

OFFICE ORDER

O/o. No. MGIT/Estt/TS/2017/1

Date: 28th January, 2017

Sub: MGIT – Estt – Teaching Staff – Constitution of Women Welfare & Committee on Grievances on Sexual Harassment – Assignment of additional duties as Presiding Officer – Reg.

Ref: Minutes of the meeting of the HoDs held on 27.01.2017.

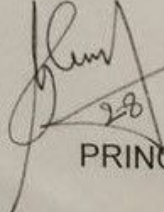
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Through this order Dr.D.Vijaya Lakshmi, Professor, Department of Computer Science & Engineering is assigned additional duties as Presiding Officer, Women Welfare & Committee on Grievances on Sexual Harassment of MGIT in addition to her regular duties with the following members:

- a) Dr.M.Ravi Chandar, Associate Professor, P&C – Member
- b) Mrs.J.Jhansi Bai, Assistant Professor, MMT – Member
- c) Mrs.K.C.Sabitha, Assistant Professor, MCT – Member
- d) Mr.M.Shiva Reddy, Assistant Librarian – Member
- e) Mrs.K.Srujana, Assistant Programmer – Member
- f) Three students from UG Programs (for issues relating to students only)
- g) One from NGOs

The above committee is to enquire into complaints received from the aggrieved students or staff of the college on sexual harassment & such nature and submit a report to the Principal of the College. Also to maintain harmony and discipline in the college campus including the hostel premises and to redress all grievances of students and of staff.

You are hereby requested to maintain register for the complaints received.


28 / 1 / 2017
PRINCIPAL

To
Dr. D. Vijaya Lakshmi,
Professor, Department of CSE,
MGIT

For information.

CC to:

- 1) Above members
- 2) Personal files
- 3) Asst. Administrative Officer